

EMEA TRAINING COLLEGE, KONDOTTY

P.O.KUMMINIPARAMBA-673638, Malappuram (Dt)

APPLICATION FOR LEAVE

- 1 Name of applicant :
- 2 Date of Birth :
- 3 Post held :
- 4 Salary :
- 5 Joining Date :
- 6 Address during leave :
- 7 Nature and period of leave applied for
And date from which required :
- 8 Ground on which leave is applied for :
- 9 Date of return from last leave and the
nature and period of that leave :

Place:

Signature of applicant (with date)

For Office use